Campus Update: The COVID-19 Crisis

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President, Seattle Central College
May 28, 2020
Overview

- Update on remote operations
- Instructions for visiting campus
- Limited programs offering F2F instruction winter quarter
- Understanding COVID reopening phases and how they align with higher education & Seattle Central
- Plans for Summer and Fall
- Update on technology distribution – new form for requests
- Budget update and planning
- Q&A
Update on Remote Operations

• **March 17 – April 24:** Governor closes all K-12 institutions and limits higher education to remote instruction, all who can work remotely ordered to do so

• **March 24 – June 1:** Governor orders shelter in place and closes non-essential businesses

• **April 13:** Remote instruction begins

• **May 18:** Face to face instruction in a small number of programs approved to begin with strict safety protocols

• **Campus remains closed to the public.** Faculty and staff working remotely may come to campus to pick up items following strict visiting protocols
Procedures for coming to campus

- Take the COVID-19 training – it’s required
  - [https://canvas.seattlecentral.edu/enroll/JHEH38](https://canvas.seattlecentral.edu/enroll/JHEH38) or [https://seattlecollegescovid19-infosession.eventbrite.com/](https://seattlecollegescovid19-infosession.eventbrite.com/)

- Schedule your visit with Security using this form:
  - [https://doodle.com/poll/afi34bp9eybtv45n](https://doodle.com/poll/afi34bp9eybtv45n)
Procedures for coming to campus

• Check for symptoms before coming in by filling out the Employee Access Form at https://newscenter.seattlecentral.edu/coronavirus-update

• Check back when leaving to tell us where you went
Procedures for coming to campus

Need More Information?  
https://www.seattlecolleges.edu/coronavirus
On Campus? Here’s What’s Required

- Maintain 6 feet of social distance
- Wash your hands at entry and every half hour thereafter
- Wear a cloth mask when around others
- Know the symptoms - if you feel ill, go home!
- Discourage sharing of items
- Clean surfaces and equipment after you use them
## Limited F2F Instruction Spring Quarter

<table>
<thead>
<tr>
<th>Programs approved for F2F Instruction</th>
<th>#Students</th>
<th>#Faculty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Culinary 5th quarter cohort</td>
<td>24</td>
<td>4</td>
</tr>
<tr>
<td>Dental Assisting</td>
<td>10</td>
<td>1</td>
</tr>
<tr>
<td>Dental Hygiene</td>
<td>39</td>
<td>5</td>
</tr>
<tr>
<td>Marine Tech</td>
<td>28</td>
<td>6</td>
</tr>
<tr>
<td>Medical Assisting</td>
<td>43</td>
<td>3</td>
</tr>
<tr>
<td>Medical Assisting Apprenticeship</td>
<td>18</td>
<td>1</td>
</tr>
<tr>
<td>Nursing</td>
<td>87</td>
<td>7</td>
</tr>
<tr>
<td>Respiratory Care</td>
<td>38</td>
<td>2</td>
</tr>
<tr>
<td>Surgical Technology</td>
<td>13</td>
<td>2</td>
</tr>
<tr>
<td><strong>Total Faculty and Students</strong></td>
<td><strong>300</strong></td>
<td><strong>31</strong></td>
</tr>
</tbody>
</table>
# Reopening Phase 1

## State Guidelines
- Continue to Stay Home Stay Healthy
- Some outdoor recreation
- No gatherings
- Only essential travel
- Essential businesses open
- Select sectors - construction, technical higher ed

## Proposed Higher Education Guidelines
- Only essential functions and employees on campus;
- Personal protective equipment and health monitoring required
- Instruction occurs in a remote format
- Limited essential programs reopen
- Health and counseling provided remotely
- Dining offered via takeout only
- Approved student residents allowed with distancing and public health procedures in place

## Seattle Central
- Campus remains closed to the public
- Most employees continue to work remotely
- Resume Prox Card Project Construction
- Deferred maintenance projects begin
- Limited academic programs (Nursing, Surg Tech, Maritime, Culinary, Med Assisting, Respiratory Care)
- Student services offered remotely and by appointment only if necessary
- Registration and payments remotely and by appointment only if no other means necessary
- Daily COVID-19 screening and PPE while on campus requirements
# Reopening Phase 2

## State Guidelines

- Continue to Stay Home Stay Healthy
- All outdoor recreation involving fewer than 5 people
- Gatherings of 5 or less
- Limited non-essential travel within proximity of home
- Manufacturing, new construction, retail, hair and nail salons
- Restaurants with table size less than 5

## Proposed Higher Education Guidelines

- Some non-essential employees can return to in-person work on a limited basis to perform high priority tasks
- Provisions for high-risk employees
- Personal protective equipment and health monitoring required
- Field and archival research with physical distancing
- Essential programs open
- Lab and practicum courses open with physical distancing and safety protocols
- Health and counseling provided remotely
- Dining facilities open to match restaurants
- Approved student residents allowed with distancing and public health procedures in place

## Seattle Central

- Campus remains closed to the public
- Many employees work remotely as workload allows; some cashiering and admin supports on partial work-week at campus
- Daily COVID-19 screening and PPE while on campus requirements
- Ban on new hires; spending freeze in place
- Limited, but expanded from Phase One list of academic programs on-campus (Apparel, Dental, Certified Nursing Assistant, Wood)
- Student services offered remotely and by appointment only if necessary
- Registration and payments remotely and by appointment only if no other means necessary
- Computer lab access by appointment only
- Intl student housing re-opens but w limits on occupancy and density
- Continue to provide tech support remotely, some limited in person drop-in
# Reopening Phase 3

## State Guidelines
- Continue to Stay Home Stay Healthy
- Recreational and sports activities less than 50
- Gatherings of less than 50 people
- Resume non-essential travel
- Restaurants, bars, gyms, movie theaters, libraries etc reopen
- All other business reopen with exception of night clubs and events greater than 50

## Proposed Higher Education Guidelines
- Non-essential employees may return to in-person work with social distancing
- Remote work strongly encouraged
- Provisions for high-risk employees in place
- Personal protective equipment and health monitoring
- Classes smaller than 50 may resume in person if physical distancing can be met
- Combination of in-person and remote instruction
- Health and counseling, new student orientation through combination of in person and remote
- Dining facilities to match restaurants
- Residence halls open to general population with distancing and public health procedures in place

## Seattle Central
- Campus opens doors to the public
- Most employees return to campus, only those with health challenges work remotely
- HR returns to in-person service (at least partially)
- Transfer and BTS Programs 50% OL and 50% Hybrid; Workforce programs have F2F as necessary
- Student Services returns (e.g. rotate staffing in/out)
- Capital project season in full swing and managed to minimize impact on returning students
- Custodial and engineering services assume more traditional roles
- Daily COVID-19 screening and PPE while on campus as required by public health guidelines
- Limited campus events
- Limited travel allowed
Reopening Phase 4

<table>
<thead>
<tr>
<th>State Guidelines</th>
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<tbody>
<tr>
<td>Resume public interactions with physical distancing</td>
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<tr>
<td>Resume all recreational activity</td>
</tr>
<tr>
<td>Gatherings of more than 50 people</td>
</tr>
<tr>
<td>Continue non-essential travel</td>
</tr>
<tr>
<td>Nightclubs, concerts, large sporting events</td>
</tr>
<tr>
<td>Unrestricted staffing of worksites</td>
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</tbody>
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<table>
<thead>
<tr>
<th>Proposed Higher Education Guidelines</th>
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</thead>
<tbody>
<tr>
<td>All in person work may resume with physical distancing</td>
</tr>
<tr>
<td>Allow flexibility of remote work options</td>
</tr>
<tr>
<td>Provisions for high-risk employees in place</td>
</tr>
<tr>
<td>Personal protective equipment and health monitoring as recommended by public health</td>
</tr>
<tr>
<td>Classes greater than 50 may resume with physical distancing</td>
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<tr>
<td>Combination of in-person and remote instruction</td>
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<tr>
<td>Health, counseling, dining, residence halls open for general population with distancing and public health procedures in place</td>
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</tbody>
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<table>
<thead>
<tr>
<th>Seattle Central</th>
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<tbody>
<tr>
<td>Campus returns to full operations</td>
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<tr>
<td>Continue to make provisions for employees with health risks</td>
</tr>
<tr>
<td>Personal protective equipment and screening on campus if required by public health guidelines</td>
</tr>
<tr>
<td>All campus events resume</td>
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<tr>
<td>Travel resumes as budgets allow</td>
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</tbody>
</table>
Plans for Summer Quarter

- Operate as though we are still in Phase 1
- Majority of us continue to work from home
- **Traditional change to summer work hours** still under consideration
- **Buildings are closed to the public**, faculty/staff can have limited access to get things as needed to work remotely
- **Limited functions** (Security, facilities maintenance, and some IT; appointments required for student services)
- **Most instruction will continue to be offered remotely** with the exception of the approved programs that have been cleared for face to face instruction with strict protocols. All other courses that begin online will continue online for the entire quarter
Criteria for Fall Quarter

• Where are we in terms of reopening phase?

• What is our capacity to meet public health guidelines to keep employees and students safe?

• What gives us the most flexibility to pivot quickly if disease increases?
Requesting Technology

• There is a limited and ever-changing supply of equipment for loan for staff, faculty, and students who have technology needs for work or study at home

• Fill out the Technology Equipment Check Out form at https://newscenter.seattlecentral.edu/coronavirus-update

• For any questions, please contact NEED at
  – Need@Seattlecolleges.edu
  – (206) 934-6333
Budget Update

• No new information on specific amount we will need to reduce
• Legislature is conflicted on whether special session should occur before the June 30 revenue forecast
• New district-wide taskforce co-chaired by Vice President Lane convened to give recommendations on reduction strategies
• College Council Resource Allocation Committee will serve as campus budget advisory committee
Thank You!

• Q & A

• This is being recorded and will be available on our website no later than end of day tomorrow