

# Campus Update: The COVID-19 Crisis

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# Overview

- Update on remote operations
- Instructions for visiting campus
- Limited programs offering F2F instruction winter quarter
- Understanding COVID reopening phases and how they align with higher education & Seattle Central
- Plans for Summer and Fall
- Update on technology distribution – new form for requests
- Budget update and planning
- Q&A



## Update on Remote Operations

- **March 17 – April 24:** Governor closes all K-12 institutions and limits higher education to remote instruction, all who can work remotely ordered to do so
- **March 24 – June 1:** Governor orders shelter in place and closes non-essential businesses
- **April 13:** Remote instruction begins
- **May 18:** Face to face instruction in a small number of programs approved to begin with strict safety protocols
- **Campus remains closed to the public.** Faculty and staff working remotely may come to campus to pick up items following strict visiting protocols



# Procedures for coming to campus

- Take the COVID-19 training – it's required
  - <https://canvas.seattlecentral.edu/enroll/JHEH38> or <https://seattlecollegescovid19-infosession.eventbrite.com/>
- Schedule your visit with Security using this form:
  - <https://doodle.com/poll/afi34bp9eybtv45n>



# Procedures for coming to campus

- Check for symptoms before coming in by filling out the Employee Access Form at <https://newscenter.seattlecentral.edu/coronavirus-update>
- Check back when leaving to tell us where you went

## Seattle Colleges

### STAFF Campus Access Form -- COVID-19

All persons accessing campus facilities are required to document their visit.  
Every visit requires two submissions - one upon arrival and a second upon departure.

All fields are important:

- Document your wellness on your first submission.
- Document the places visited and other persons contacted on your departure submission.

\* Required

1. First name. \*

2. Last name. \*



## Procedures for coming to campus

Need More Information?

<https://www.seattlecolleges.edu/coronavirus>

The screenshot shows the Seattle Central College website's COVID-19 information page. The header includes the Seattle Colleges logo and navigation links for Students, Business, Employees, Community & Alumni, and Donors. Below the header is a navigation menu with links for About, Programs, Academics, Administration, and Colleges & Centers. The main content area features a large image of two women wearing face masks, with the text "Novel Coronavirus (COVID-19) Information" overlaid. Below this image is a paragraph stating: "This website is our districtwide information source in response to COVID-19 and for related resources for students, faculty, and staff. Updates are posted regularly as the situation continues to evolve." A white box below the paragraph contains the text: "The following sites supplement this site, providing additional information specific to our three colleges: Seattle Central College || North Seattle College || South Seattle College". At the bottom of the page, there are three small thumbnail images with captions: "COVID-19 General District Updates", "Current COVID-19 Procedures", and "COVID-19 Infection Control Program and Safety Training". The Windows taskbar is visible at the bottom of the screenshot, showing the time as 10:04 AM on 5/29/2020.



# On Campus? Here's What's Required

- Maintain 6 feet of social distance
- Wash you hands at entry and every half hour thereafter
- Wear a cloth mask when around others
- Know the symptoms - if you feel ill, go home!
- Discourage sharing of items
- Clean surfaces and equipment after you use them



# Limited F2F Instruction Spring Quarter

<b>Programs approved for F2F Instruction</b>	<b>#Students</b>	<b>#Faculty</b>
<b>Culinary 5<sup>th</sup> quarter cohort</b>	24	4
<b>Dental Assisting</b>	10	1
<b>Dental Hygiene</b>	39	5
<b>Marine Tech</b>	28	6
<b>Medical Assisting</b>	43	3
<b>Medical Assisting Apprenticeship</b>	18	1
<b>Nursing</b>	87	7
<b>Respiratory Care</b>	38	2
<b>Surgical Technology</b>	13	2
<b>Total Faculty and Students</b>	300	31





## Reopening Phase 1

### State Guidelines

Continue to Stay Home Stay Healthy

Some outdoor recreation

No gatherings

Only essential travel

Essential businesses open

Select sectors - construction, technical higher ed

### Proposed Higher Education Guidelines

Only essential functions and employees on campus;

Personal protective equipment and health monitoring required

Instruction occurs in a remote format

Limited essential programs reopen

Health and counseling provided remotely

Dining offered via takeout only

Approved student residents allowed with distancing and public health procedures in place

### Seattle Central

Campus remains closed to the public

Most employees continue to work remotely

Resume Prox Card Project Construction

Deferred maintenance projects begin

Limited academic programs (Nursing, Surg Tech, Maritime, Culinary, Med Assisting, Respiratory Care)

Student services offered remotely and by appointment only if necessary

Registration and payments remotely and by appointment only if no other means necessary

Daily COVID-19 screening and PPE while on campus requirements



## Reopening Phase 2

### State Guidelines

Continue to Stay Home Stay Healthy

All outdoor recreation involving fewer than 5 people

Gatherings of 5 or less

Limited non-essential travel within proximity of home

Manufacturing, new construction, retail, hair and nail salons

Restaurants with table size less than 5

### Proposed Higher Education Guidelines

Some non-essential employees can return to in-person work on a limited basis to perform high priority tasks

Provisions for high-risk employees

Personal protective equipment and health monitoring required

Field and archival research with physical distancing

Essential programs open

Lab and practicum courses open with physical distancing and safety protocols

Health and counseling provided remotely

Dining facilities open to match restaurants

Approved student residents allowed with distancing and public health procedures in place

### Seattle Central

Campus remains closed to the public

Many employees work remotely as workload allows; some cashiering and admin supports on partial work-week at campus

Daily COVID-19 screening and PPE while on campus requirements

Ban on new hires; spending freeze in place

Limited, but expanded from Phase One list of academic programs on-campus (Apparel, Dental, Certified Nursing Assistant, Wood)

Student services offered remotely and by appointment only if necessary

Registration and payments remotely and by appointment only if no other means necessary

Computer lab access by appointment only

Intl student housing re-opens but w limits on occupancy and density

Continue to provide tech support remotely, some limited in person drop-in



## Reopening Phase 3

### State Guidelines

Continue to Stay Home Stay Healthy

Recreational and sports activities less than 50

Gatherings of less than 50 people

Resume non-essential travel

Restaurants, bars, gyms, movie theaters, libraries etc reopen

All other business reopen with exception of night clubs and events greater than 50

### Proposed Higher Education Guidelines

Non-essential employees may return to in-person work with social distancing

Remote work strongly encouraged

Provisions for high-risk employees in place

Personal protective equipment and health monitoring

Classes smaller than 50 may resume in person if physical distancing can be met

Combination of in-person and remote instruction

Health and counseling, new student orientation through combination of in person and remote

Dining facilities to match restaurants

Residence halls open to general population with distancing and public health procedures in place

### Seattle Central

Campus opens doors to the public

Most employees return to campus, only those with health challenges work remotely

HR returns to in-person service (at least partially)

Transfer and BTS Programs 50% OL and 50% Hybrid; Workforce programs have F2F as necessary

Student Services returns (e.g. rotate staffing in/out)

Capital project season in full swing and managed to minimize impact on returning students

Custodial and engineering services assume more traditional roles

Daily COVID-19 screening and PPE while on campus as required by public health guidelines

Limited campus events

Limited travel allowed



# Reopening Phase 4

## State Guidelines

Resume public interactions with physical distancing

Resume all recreational activity

Gatherings of more than 50 people

Continue non-essential travel

Nightclubs, concerts, large sporting events

Unrestricted staffing of worksites

## Proposed Higher Education Guidelines

All in person work may resume with physical distancing

Allow flexibility of remote work options

Provisions for high-risk employees in place

Personal protective equipment and health monitoring as recommended by public health

Classes greater than 50 may resume with physical distancing

Combination of in-person and remote instruction

Health, counseling, dining, residence halls open for general population with distancing and public health procedures in place

## Seattle Central

Campus returns to full operations

Continue to make provisions for employees with health risks

Personal protective equipment and screening on campus if required by public health guidelines

All campus events resume

Travel resumes as budgets allow



# Plans for Summer Quarter

- Operate as though we are still in Phase 1
- Majority of us continue to **work from home**
- **Traditional change to summer work hours** still under consideration
- **Buildings are closed to the public**, faculty/staff can have limited access to get things as needed to work remotely
- **Limited functions** (Security, facilities maintenance, and some IT; appointments required for student services)
- **Most instruction will continue to be offered remotely** with the exception of the approved programs that have been cleared for face to face instruction with strict protocols. All other courses that begin online will continue online for the entire quarter



# Criteria for Fall Quarter

- Where are we in terms of reopening phase?
- What is our capacity to meet public health guidelines to keep employees and students safe?
- What gives us the most flexibility to pivot quickly if disease increases?



# Requesting Technology

- There is a limited and ever-changing supply of equipment for loan for staff, faculty, and students who have technology needs for work or study at home
- Fill out the Technology Equipment Check Out form at <https://newscenter.seattlecentral.edu/coronavirus-update>
- For any questions, please contact NEED at
  - [Need@Seattlecolleges.edu](mailto:Need@Seattlecolleges.edu)
  - (206) 934-6333



# Budget Update

- No new information on specific amount we will need to reduce
- Legislature is conflicted on whether special session should occur before the June 30 revenue forecast
- New district-wide taskforce co-chaired by Vice President Lane convened to give recommendations on reduction strategies
- College Council Resource Allocation Committee will serve as campus budget advisory committee





# Thank You!

- Q & A
- This is being recorded and will be available on our website no later than end of day tomorrow